Auto Apply AR Receipts and Credits

User Guide

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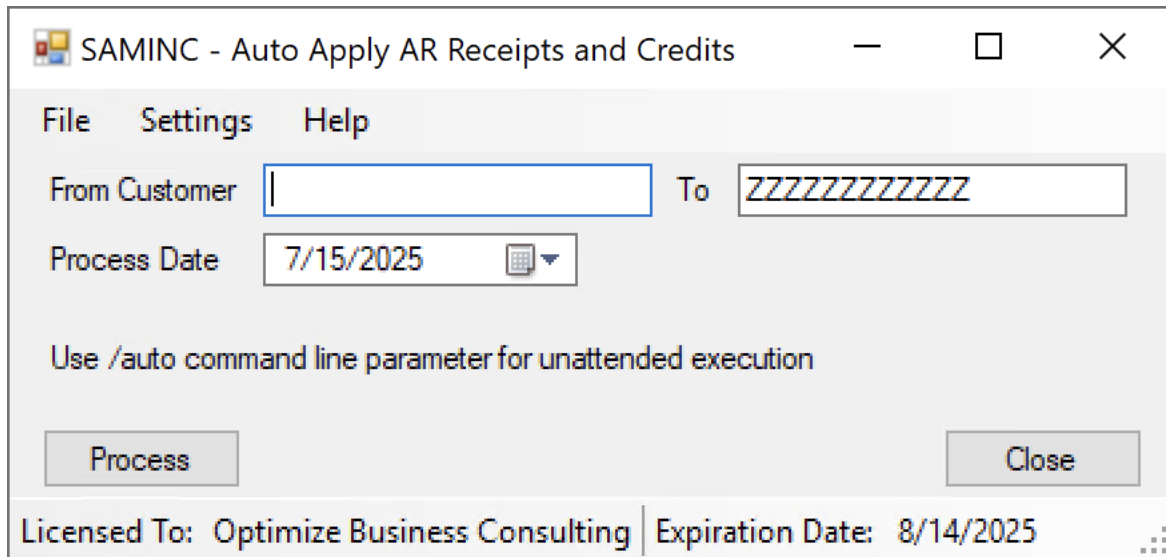
1   Overview

Auto Apply AR Receipts and Credits analyzes outstanding credit type of transactions (Receipt, Prepayment, Unapplied Cash, and Credit Note) and automatically applies them to outstanding debit type of transactions (invoices and debit notes)

2   User Interface

The following figure shows an example of the main screen of the application.

To run the process, select a range of customer numbers, specify a date to be used when creating the "Apply Document" type of receipts, and click the process button.

3   Automatic Execution

The process can be scheduled for automatic execution using Windows Task Scheduler. Specify the "/auto" command line parameter to make the application run automatically and auto-close at the end of the process. In the automatic mode, today's date is used as the process date.

4   Settings

The Settings screen (accessible through the Settings menu) is used for the following:

1. Sage login credentials to be used in the automatic mode (company ID, user, password).
2. Whether to soft the documents by document date or document number when applying the credits.
3. Whether to auto-post the AR Receipt batch.

The following screenshot shows how the Settings screen looks.

5   Limitations

PJC related invoices may not be handles correctly due to additional logic required by PJC.

6   Technical Requirements

The application is designed to work with Sage 300 version 2023 or later. It requires .NET Framework version 4.8. If required version of .NET Framework is not present on the target computer, you will be prompted to download it and directed to appropriate Microsoft web site.